

# Chattanooga State

COLLEGE ON THE RIVER

## EQUIPMENT INVENTORY ADJUSTMENT SHEET

 Department: NETWORK SERV. Date: 9.10.25

Person making request: \_\_\_\_\_

Indicate the revised location for items listed as equipment by completing this form. Lost, stolen, or traded items should be explained in detail under the remarks section. Items which a division deems as surplus, should be explained in the remarks section and forwarded to the Business Office

## I. Transfer of Equipment

Item	Tag #	Custodian/Location Moved from	Custodian/Location Moved to

## II. Equipment Deletions

In case of sale, loss, theft, trade-in, surplus, etc., complete the information below.

(Please indicate one)

☐ Lost      ☐ Trade-In  
☐ Stolen      ☒ Surplus      ☐ Other

Item Description	Tag #	Custodian	Room #
APC 550	N/A		

Has the equipment ever been used for biological, chemical or radiological education? \_\_\_\_\_

Remarks:

PROBABLY BAP

Approved: \_\_\_\_\_  
(Division Head)

Date: 9/10/25

Approved: \_\_\_\_\_  
(Business Office)

Date: \_\_\_\_\_

# Chattanooga State

COLLEGE ON THE RIVER

## EQUIPMENT INVENTORY ADJUSTMENT SHEET

Department: Media ServicesDate: 09/29/2025

Person making request \_\_\_\_\_

Indicate the revised location for items listed as equipment by completing this form. Lost, stolen, or traded items should be explained in detail under the remarks section. Items which a division deems as surplus, should be explained in the remarks section and forwarded to the Business Office

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☐ Lost      ☐ Trade-In  
☐ Stolen      ☒ Surplus      ☐ Other

Item Description	Tag #	Custodian	Room #
(2) Crestron MPS 100	n/a		
EPSON PL 1945W	34544		
DELL P2422H	n/a		



**Has the equipment ever been used for biological, chemical or radiological education?** No

## Remarks:

(2) Crestron MPS 100- Multimedia Presentation System- Faulty. Serial #s- 6501001, 6501330

EPSON PL 1945W projector. Black around edges. no bulb Serial #- RKCF340105L

DELL P2422H- flat panel monitor- faulty

Approved: \_\_\_\_\_  
(Division Head)

Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
(Business Office)

Date: \_\_\_\_\_



Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
(Business Office)





## EQUIPMENT INVENTORY ADJUSTMENT SHEET

Department: Media ServicesDate: 10/06/2025

Person making request: \_\_\_\_\_

Indicate the revised location for items listed as equipment by completing this form. Lost, stolen, or traded items should be explained in detail under the remarks section. Items which a division deems as surplus, should be explained in the remarks section and forwarded to the Business Office

## I. Transfer of Equipment

Item	Tag #	Custodian/Location Moved from	Custodian/Location Moved to

## II. Equipment Deletions

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(Please indicate one)

☐ Lost      ☐ Trade-In  
☐ Stolen      ☒ Surplus      ☐ Other

Item Description	Tag #	Custodian	Room #
EPSON PL6110i projector	30424		
EPSON Powerlite L610U projector	82862		
EPSON Powerlite L610U projector	82928		

Has the equipment ever been used for biological, chemical or radiological education? no

## Remarks:

EPSON PL6110i projector- dim

EPSON Powerlite L610U projector- Both L610U have laser issue.

See attached spreadsheet

Approved: \_\_\_\_\_  
(Division Head)

Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
(Business Office)

Date: \_\_\_\_\_



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# Chattanooga State

COLLEGE ON THE RIVER

## EQUIPMENT INVENTORY ADJUSTMENT SHEET

Department: IT SERV. Date: 7.21.25

Person making request: \_\_\_\_\_

Indicate the revised location for items listed as equipment by completing this form. Lost, stolen, or traded items should be explained in detail under the remarks section. Items which a division deems as surplus, should be explained in the remarks section and forwarded to the Business Office

### I. Transfer of Equipment

Item	Tag #	Custodian/Location Moved from	Custodian/Location Moved to

### II. Equipment Deletions

In case of sale, loss, theft, trade-in, surplus, etc., complete the information below.  
(Please indicate one)

☐ Lost
                    
 ☐ Trade-In  
☐ Stolen
                    
 ☒ Surplus
                    
 ☐ Other

Item Description	Tag #	Custodian	Room #
VT520 monitor			

Has the equipment ever been used for biological, chemical or radiological education? \_\_\_\_\_

Remarks:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Approved: \_\_\_\_\_ Date: 7/22/25  
(Division Head)

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
(Business Office)

Department: IT SERV. Date: 7.21.25

Date: \_\_\_\_\_



# Chattanooga State

COLLEGE ON THE RIVER

## EQUIPMENT INVENTORY ADJUSTMENT SHEET

Department: Media Services Date: 07/29/2025

Person making request: \_\_\_\_\_

Indicate the revised location for items listed as equipment by completing this form. Lost, stolen, or traded items should be explained in detail under the remarks section. Items which a division deems as surplus, should be explained in the remarks section and forwarded to the Business Office

### I. Transfer of Equipment

Item	Tag #	Custodian/Location Moved from	Custodian/Location Moved to

### II. Equipment Deletions

In case of sale, loss, theft, trade-in, surplus, etc., complete the information below.

(Please indicate one)

☐ Lost      ☐ Trade-In  
☐ Stolen      ☒ Surplus      ☐ Other

Item Description	Tag #	Custodian	Room #
QSC amp CMX 300Va	n/a		
Ashly amp TRA 4075	n/a		

**Has the equipment ever been used for biological, chemical or radiological education?** no

#### Remarks:

QSC serial # - GEEOE0064

Ashly serial # - 431-0451

Both amps faulty.

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
(Division Head)

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
(Business Office)



# Chattanooga State

COLLEGE ON THE RIVER

## EQUIPMENT INVENTORY ADJUSTMENT SHEET

Department: Media Services Date: 12/08/2025

Person making request: \_\_\_\_\_

Indicate the revised location for items listed as equipment by completing this form. Lost, stolen, or traded items should be explained in detail under the remarks section. Items which a division deems as surplus, should be explained in the remarks section and forwarded to the Business Office

### I. Transfer of Equipment

Item	Tag #	Custodian/Location Moved from	Custodian/Location Moved to

### II. Equipment Deletions

In case of sale, loss, theft, trade-in, surplus, etc., complete the information below.

(Please indicate one)

☐ Lost
                    
 ☐ Trade-In
                    
 ☐ Stolen
                    
 ☒ Surplus
                    
 ☐ Other

Item Description	Tag #	Custodian	Room #
NEC L226H7 monitor			
EPSON PL1925W projector	33404		
AXIS P5534 PTZ camera			

**Has the equipment ever been used for biological, chemical or radiological education?** no

Remarks:

EPSON PL1925W- Temp and Lamp issues

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
(Division Head)

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
(Business Office)



# Chattanooga State

COLLEGE ON THE RIVER

## EQUIPMENT INVENTORY ADJUSTMENT SHEET

Department: Media Services Date: 10/28/2025

Person making request: \_\_\_\_\_

Indicate the revised location for items listed as equipment by completing this form. Lost, stolen, or traded items should be explained in detail under the remarks section. Items which a division deems as surplus, should be explained in the remarks section and forwarded to the Business Office

### I. Transfer of Equipment

Item	Tag #	Custodian/Location Moved from	Custodian/Location Moved to

### II. Equipment Deletions

In case of sale, loss, theft, trade-in, surplus, etc., complete the information below.  
(Please indicate one)

☐ Lost
 ☐ Trade-In
 ☐ Stolen
 ☒ Surplus
 ☐ Other

Item Description	Tag #	Custodian	Room #
Computer monitor DELL 1907FPt			
Computer monitor DELL P2011Ht			

Has the equipment ever been used for biological, chemical or radiological education? no

### Remarks:

DELL P2011Ht comes with soundbar- DELL AS501

Approved: \_\_\_\_\_  
(Division Head)

Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
(Business Office)

Date: \_\_\_\_\_



CHATTANOOGA STATE TECHNICAL  
COMMUNITY COLLEGE  
24434  
PLEASE DO NOT REMOVE