

Lot #3004
Revised 08/20/2012

Chattanooga State

COLLEGE ON THE RIVER

EQUIPMENT INVENTORY ADJUSTMENT SHEET

Department: IT Department Date: 9-18-2025

Person making request: _____ mcc114

Indicate the revised location for items listed as equipment by completing this form. Lost, stolen, or traded items should be explained in detail under the remarks section. Items which a division deems as surplus, should be explained in the remarks section and forwarded to the Business Office

I. Transfer of Equipment

Item	Tag #	Custodian/Location Moved from	Custodian/Location Moved to

II. Equipment Deletions

In case of sale, loss, theft, trade-in, surplus, etc., complete the information below.
(Please indicate one)

☐ Lost ☐ Trade-In
☐ Stolen ☒ Surplus ☐ Other

Item Description	Tag #	Custodian	Room #

Has the equipment ever been used for biological, chemical or radiological education? No

Remarks:

Approved: [Signature]
(Division Head)

Date: 9/18/25

Approved: _____
(Business Office)

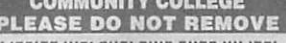
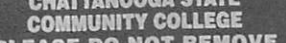
Date: _____

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Surplus Pallet Form

Sheet No.	1	Pallet No.	Date	9/18/2025
Performed By			Location	MCC-123
CSTCC Tag	Serial Number	Manuf. / Model	Condition	
35549	428QDZ1	Dell Optiplex 9020 Tower		
CHATTANOOGA STATE COMMUNITY COLLEGE PLEASE DO NOT REMOVE  35549				
35550	3YYNDZ1	Dell Optiplex 9020 Tower		
CHATTANOOGA STATE COMMUNITY COLLEGE PLEASE DO NOT REMOVE  35550				
35551	429NDZ1	Dell Optiplex 9020 Tower		
CHATTANOOGA STATE COMMUNITY COLLEGE PLEASE DO NOT REMOVE  35551				
35552	3Y4QDZ1	Dell Optiplex 9020 Tower		
CHATTANOOGA STATE COMMUNITY COLLEGE PLEASE DO NOT REMOVE  35552				
35553	3YLQDZQ	Dell Optiplex 9020 Tower		
CHATTANOOGA STATE COMMUNITY COLLEGE PLEASE DO NOT REMOVE  35553				
35554	3ZNQDZ1	Dell Optiplex 9020 Tower		
CHATTANOOGA STATE COMMUNITY COLLEGE PLEASE DO NOT REMOVE  35554				
35555	42DQDZ1	Dell Optiplex 9020 Tower		
CHATTANOOGA STATE COMMUNITY COLLEGE PLEASE DO NOT REMOVE  35555				
35556	428QDZ1	Dell Optiplex 9020 Tower		
CHATTANOOGA STATE COMMUNITY COLLEGE PLEASE DO NOT REMOVE  35556				
35557	41ZMDZ1	Dell Optiplex 9020 Tower		
CHATTANOOGA STATE COMMUNITY COLLEGE PLEASE DO NOT REMOVE  35557				
Signature				

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Surplus Pallet Form				
Sheet No.	2	Pallet No.	Date	9/18/2025
Performed By			Location	MCC-123
CSTCC Tag	Serial Number	Manuf. / Model	Condition	
35558	425PDZ1	Dell Optiplex 9020 Tower		
CHATTANOOGA STATE COMMUNITY COLLEGE PLEASE DO NOT REMOVE  35558				
35559	420NDZ1	Dell Optiplex 9020 Tower		
CHATTANOOGA STATE COMMUNITY COLLEGE PLEASE DO NOT REMOVE  35559				
35560	42DNDZ1	Dell Optiplex 9020 Tower		
CHATTANOOGA STATE COMMUNITY COLLEGE PLEASE DO NOT REMOVE  35560				
35561	3YCQDZ1	Dell Optiplex 9020 Tower		
CHATTANOOGA STATE COMMUNITY COLLEGE PLEASE DO NOT REMOVE  35561				
35562	3XCPDZ1	Dell Optiplex 9020 Tower		
CHATTANOOGA STATE COMMUNITY COLLEGE PLEASE DO NOT REMOVE  35562				
35563	41WMDZ1	Dell Optiplex 9020 Tower		
CHATTANOOGA STATE COMMUNITY COLLEGE PLEASE DO NOT REMOVE  35563				
35564	423QDZ1	Dell Optiplex 9020 Tower		
CHATTANOOGA STATE COMMUNITY COLLEGE PLEASE DO NOT REMOVE  35564				
35566	3XZPDZ1	Dell Optiplex 9020 Tower		
CHATTANOOGA STATE COMMUNITY COLLEGE PLEASE DO NOT REMOVE  35566				
35567	41VMDZ1	Dell Optiplex 9020 Tower		
CHATTANOOGA STATE COMMUNITY COLLEGE PLEASE DO NOT REMOVE  35567				
Signature				

