

Chattanooga State

COLLEGE ON THE RIVER

EQUIPMENT INVENTORY ADJUSTMENT SHEET

 Lot # 2995
 Department: IT Department Date: 7/31/2025

 Person making request: Steven Fearing

Indicate the revised location for items listed as equipment by completing this form. Lost, stolen, or traded items should be explained in detail under the remarks section. Items which a division deems as surplus, should be explained in the remarks section and forwarded to the Business Office

I. Transfer of Equipment


Item	Tag #	Custodian/Location Moved from	Custodian/Location Moved to

II. Equipment Deletions

In case of sale, loss, theft, trade-in, surplus, etc., complete the information below.

(Please indicate one)

☐ Lost ☐ Trade-In
☐ Stolen ☒ Surplus ☐ Other

Item Description	Tag #	Custodian	Room #
Mac Pro (2013)	CHATTANOOGA STATE COMMUNITY COLLEGE PLEASE DO NOT REMOVE  1128		MTC-118

Has the equipment ever been used for biological, chemical or radiological education? _____

Remarks:

Serial # F5KR60C9F694

Approved:

Brod McCormick-w
(Division Head)

Date:

7/31/25

Approved:

(Business Office)

Date:

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 ☒ Surplus
 ☐ Other

Item Description	Tag #	Custodian	Room #
Mac Pro (2013)	<div style="border: 1px solid black; padding: 2px; text-align: center;"> CHATTANOOGA STATE COMMUNITY COLLEGE PLEASE DO NOT REMOVE  1129 </div>		MTC-121

Has the equipment ever been used for biological, chemical or radiological education? _____

Remarks:

Serial # F5KR60B9F694

Approved: Brad McCommick
(Division Head)

Date: 7/31/25

Approved: _____
(Business Office)

Date: _____

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 ☐ Stolen
 ☒ Surplus
 ☐ Other

Item Description	Tag #	Custodian	Room #
Mac Pro (2013)	<div style="border: 1px solid black; padding: 5px; text-align: center;"> CHATTANOOGA STATE COMMUNITY COLLEGE PLEASE DO NOT REMOVE  1130 </div>		MTL-120

Has the equipment ever been used for biological, chemical or radiological education? _____

Remarks:

Serial # F5KR60C7F694

Approved: Brad McCormick - w
(Division Head)

Date: 7/31/25

Approved: _____
(Business Office)

Date: _____

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 ☐ Stolen
 ☒ Surplus
 ☐ Other

Item Description	Tag #	Custodian	Room #
Mac Pro 2013	CHATTANOOGA STATE COMMUNITY COLLEGE PLEASE DO NOT REMOVE 1131		MTL-119

Has the equipment ever been used for biological, chemical or radiological education? _____

Remarks:

Serial # F5KR60CAF694

Approved: Brad McCormick - CW
(Division Head)

Date: 7/31/25

Approved: _____
(Business Office)

Date: _____

Surplus Pallet Form

[illegible]

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 ☐ Stolen
 ☒ Surplus
 ☐ Other

Item Description	Tag #	Custodian	Room #
Mac Pro (2009)	CHATTANOOGA STATE TECHNICAL COMMUNITY COLLEGE 0734 PLEASE DO NOT REMOVE		MTC-115

Has the equipment ever been used for biological, chemical or radiological education? _____

Remarks:

Serial # H09451E54PD

Approved: Brad McCormick - w
(Division Head)

Date: 7/31/25

Approved: _____
(Business Office)

Date: _____

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☐ Lost ☐ Trade-In
☐ Stolen ☒ Surplus ☐ Other

Item Description	Tag #	Custodian	Room #
Mac Pro (2009)	CHATTANOOGA STATE TECHNICAL COMMUNITY COLLEGE 0733 PLEASE DO NOT REMOVE		MTC-116

Has the equipment ever been used for biological, chemical or radiological education? _____

Remarks:

Serial # H094511V4PD

Approved: Brad McCormick - CW
(Division Head)

Date: 7/31/25

Approved: _____
(Business Office)

Date: _____