

## PICK UP BY FREIGHT CARRIER

Buyer may enter contract with a freight company pick up this item. WA State Surplus Operations will prepare this item for freight for a non-negotiable preparation fee of \$65 plus tax per pallet. Prepared items will be available for freight pickup 2 (two) business days upon confirmation of Bill of Lading validity. To pay the Freight Prep fee call Surplus Cashier at 360-407-2271.

Preparation consists of stretch wrapping asset in black poly wrap and banding it to the pallet. Buyer is wholly responsible for making shipping arrangements and prepaying freight cost to freight carrier prior to shipping. A Bill of Lading, which must reference the Asset ID number, shall be emailed to [SurplusCashier@des.wa.gov](mailto:SurplusCashier@des.wa.gov)

Any bill of lading listing "Washington State Surplus Operations" or using any employee's name will be rejected. Payment option on BOL is required to be "Collect" or include a "section 7" for our agency to sign; if neither of these options are available, add the following to shipper instructions: "FOB Origin, Freight Collect." Any deviation from this will result in the BOL being rejected. Buyer should use location, weight and dimensions listed for purposes of quotes and Bills of Lading. No BOL will be accepted that contains any financial liability for WA ST Surplus Operations.

Buyer is responsible for all costs and risks associated with removal of the asset. GovDeals and the Seller neither endorses nor accepts responsibility or liability for lost shipments, lost profits, damage to the property or any other claims or damages arising from Buyer's use of a third-party or freight carrier.

A signed Bill of Sale will be required from the buyer prior to the pickup of any asset. Photo ID is required at time of pick up.

## INSTRUCTIONS FOR FREIGHT

1. Sign the bill of sale and send it to [SurplusCashier@des.wa.gov](mailto:SurplusCashier@des.wa.gov).
2. Call the Cashier's Booth to pay for freight preparation of your asset. The cost is \$65 per pallet.
3. Send me the BOL
  - a. The shipper information will be the buyers name and contact information and only utilize the surplus address as 7511 New Market Street.
  - b. The payment option needs to be selected as "collect" on the BOL, not "prepaid", and/or a "section 7" for our agency to sign.  
If neither of these options are available, add the following to shipper instructions: FOB Origin, Freight Collect.
  - c. ***The pick-up date needs to be at least 2 business days from the collection of ALL related documents to give us adequate time to prepare the asset.***

We reserve the right to reject any BOL that does not meet these specifications.