



STATE OF ARKANSAS
**Department of Finance
and Administration**

OFFICE OF STATE PROCUREMENT
Marketing and Redistribution
6620 Young Road
Little Rock, Arkansas 72209
Phone: (501) 565-8645
Fax: (501) 565-5059
<http://www.arstatesurplus.com>

Document Number: _____
Office use Only

Excess commodities to be sold "On Location" &/or Vehicle(s) unsafe for highway use or inoperable

Excess commodities in remote locations and/or commodities where cost to transport to M&R would be prohibitive, and when a vehicle is unsafe to drive or is inoperable, the following information needs to be completed and sent to Marketing & Redistribution. Items will be offered on a sealed bid sale when this commodity will be available. 6710/419362/DDS

Agency/Division/Section: _____ Date: _____ Cost Center: _____ Special Purpose Funding: _____

Exact physical location (Provide directions where applicable): _____

Marketing & Redistribution will establish, coordinate and set sale dates.

List two (2) employees (phone & fax numbers) knowledgeable about the item(s) who can be available to coordinate dates, show commodity and answer questions. (NOTE): As mandated in ACA § 19-11-242, "no employee of the Department of Finance and Administration or member of their immediate family shall be entitled to purchase any commodities". When an "On Location" sale takes place employees and immediate family members of the agency selling the goods may not bid or purchase the item(s).

Name: _____ Phone No: _____ Fax: Tyler Sitzes 479-675-1483

Name: _____ Phone No: _____ Fax: Gary Shafer 479-675-2121

Inspection Time: 9 A.M. until 3:30 P.M. Monday - Friday

Item (s) to be sold & suggested Minimum Amount: \$ 300.00
Club Cadet Riding Lawn Mower

“ Attach Additional Sheet if Needed”

ALL VEHICLES MUST HAVE UNSIGNED TITLES ATTACHED TO THIS LISTING AND TITLE MUST BE IN THE NAME OF THE AGENCY TURNING IN SAID VEHICLE.

Required VEHICLE Information

Vehicle Identification Number (VIN): _____

Year: _____ Make: _____ Model: _____

Property Number: _____ Mileage: _____ Suggested Minimum Amount: _____

Overall Condition: Vehicles body and interior is in overall good condition. The vehicle runs hot after driving a short distance and loses coolant. The vehicle has been sitting for months and will not start or run.

Special Terms & Conditions: _____
(If Desired)

CANNIBLIZATION OF PARTS IS NOT PERMITTED. The requesting agency has the responsibility for safeguarding this item(s), until buyer presents receipt for removal.

SDF 26025298
Cost center 419302

GovDeals Generic Inspection Form

Inventory ID:	Asset Number <u>200156612</u>	Anticipated Sale Price: <u>\$300.00</u>
Short Description: <u>Club Cadet Riding Mower</u>		
Year _____	Manufacturer _____	Model _____

Please fill in or check if apply **Long Description:**

This Equipment: ☐ Is Operable ☐ Is Not Operable ☐ For Parts Only ☒ Needs Repair ☐ The Condition is Unknown

☐ Hours: _____ This equipment was maintained every _____ ☐ Hours ☐ Days

Serial # OC10S 200039

Repairs needed: Been sitting may need Carbtorator, won't start, deck is warped
New tires

Description of Use
Used for lawn care maintenance on campus

Color Yellow/Black ☐ Cloth ☐ Vinyl ☐ Leather ☒ Metal ☐ Plastic ☐ Wood ☐ Rubber

Minor damage to: deck is warped, has paint chipped in some areas

Major damage to: Seat is bent/torn

Size: Length: Feet: _____ Inches: 69 Width/Depth: Feet: _____ Inches: 44 Height: Feet: _____ Inches: _____

Men's Size: _____ Women's Size: _____

Additional Equipment: Manufacturer _____ Model _____

Serial # _____ Condition: ☐ Is Operable ☐ Needs repair ☐ Unknown Condition

Description: _____

Additional Equipment: Manufacturer _____ Model _____

Serial # _____ Condition: ☐ Is Operable ☐ Needs repair ☐ Unknown Condition

Description: _____

Additional Equipment: Manufacturer _____ Model _____

Serial # _____ Condition: ☐ Is Operable ☐ Needs repair ☐ Unknown Condition

Description: _____

Comments:

Location of Asset: <u>Booneville Human Development center / Hwy 116 South, 87 Reed Rd 72927</u>
For more information contact: <u>Tyler Sitzes 479.675.1483 / Gary Shater 479.675.2121</u>