



STATE OF MISSOURI
STATE SURPLUS PROPERTY
REPORT OF STATE OWNED SURPLUS PROPERTY

2846 HIGHWAY 179
PO BOX 1310
JEFFERSON CITY, MISSOURI 65109
573-751-3415 OR 888-295-7796

DEPARTMENT Judiciary		DATE 2/6/2026
DIVISION Information Technology		CONTACT Tom Hasler
PROPERTY LOCATION (STREET, CITY, STATE, ZIP CODE) 2443 Industrial Drive - Rear, Jefferson City, MO 65109		PHONE NUMBER (573) 680-4221
ACQUISITION FUNDING (ONLY 1 FUNDING PER PAGE)	SAM II DEPOSIT CODES (REQUIRED)	SAM II DEPOSIT CODES (OPTIONAL)
	FUND 101	REPORTING CATEGORY

INVENTORY NUMBER	COMPLETE DESCRIPTION REQUIRED	QUANTITY	CONDITION CODE
36007	CISCO CATALYST 2960C-8PC-L	1	R
36009	CISCO CATALYST 2960C-8PC-L	1	R
36021	CISCO CATALYST 2960C-8PC-L	1	R
36228	CISCO CATALYST WS-2960-8PC	1	R
36235	CISCO CATALYST WS-2960-8PC	1	R
36238	CISCO CATALYST WS-2960-8PC	1	R
41763	CISCO CATALYST 3560CX-12PC-S	1	R
41764	CISCO CATALYST 3560CX-12PC-S	1	R
41765	CISCO CATALYST 3560CX-12PC-S	1	R
41766	CISCO CATALYST 3560CX-12PC-S	1	R
41767	CISCO CATALYST 3560CX-12PC-S	1	R
41768	CISCO CATALYST 3560CX-12PC-S	1	R
41774	CISCO CATALYST 3560CX-12PC-S	1	R
41775	CISCO CATALYST 3560CX-12PC-S	1	R
41776	CISCO CATALYST 3560CX-12PC-S	1	R
41778	CISCO CATALYST 3560CX-12PC-S	1	R
41779	CISCO CATALYST 3560CX-12PC-S	1	R
41780	CISCO CATALYST 3560CX-12PC-S	1	R
41781	CISCO CATALYST 3560CX-12PC-S	1	R
41782	CISCO CATALYST 3560CX-12PC-S	1	R
41783	CISCO CATALYST 3560CX-12PC-S	1	R
41784	CISCO CATALYST 3560CX-12PC-S	1	R
S-FEB-06-02			

I VERIFY THAT COPIERS/PRINTERS HAVE BEEN SANITIZED OF ALL MEMORY WITH APPROPRIATE SOFTWARE <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	SANITIZERS SIGNATURE	DATE SANITIZED 2/6/2026
COMPUTERS SANITIZED PURSUANT TO MISSOURI'S ADAPTIVE ENTERPRISE ARCHITECTURE COMPLIANCE COMPONENT - DISPOSAL PHASE <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	SANITIZERS SIGNATURE	DATE SANITIZED 2/6/2026
SHIPPER'S SIGNATURE (REQUIRED)	RECEIVING SIGNATURE	

**PROCEDURES FOR AGENCIES WITH PROPERTY TO SURPLUS
TO THE MISSOURI STATE AGENCY FOR SURPLUS PROPERTY**

Items to be surplused must be listed on an SS1 (MO 300-1249) "Report of State Owned Surplus Property". SS1 must include: Complete address (street, city, zip code), contact person who knows about the property, telephone number, property funding (SAM II Codes) and complete description of items. A separate SS1 must be submitted for each funding source (general revenue, federal funds, etc.). A separate SS1 must be submitted for vehicles.

All SS1s must be signed by an authorized person in the box marked "shipper's signature".

Indicate the condition of item(s) by the following codes:

N (New),

S (Serviceable) — Working condition

R (Repairable) — Not working but could be repaired

C (Condemned) — Damaged beyond repair

- List any major deficiencies: Parts missing, damage, etc. that are known.
- List any special situations that might apply: Removable deadlines; when available if still in use, special removal requirements because of size, weight, or installation, material handling equipment requirements, storage charges, etc.
- Vehicles must have all lettering and decals removed that identify it as a State of Missouri vehicle. Attach unsigned title to the SS1.
- It is the reporting agency's responsibility to sanitize ALL equipment with memory using appropriate software for computers, copiers and printers (the sanitized area of the SS1 must be signed verifying completion of this process).
- It is the reporting agency's responsibility to remove ALL files & other items from file cabinets, desks, vehicles, etc.
- It is the reporting agency's responsibility to deliver property to MOSASP as required.

Forward a copy of the SS1 to MOSASP and retain a copy for your records.

MOSASP will notify the contact person with instructions for disposition of the property.

MOSASP authorized personnel will sign the SS1 in the box marked "receiving signature" after disposition of the property is completed.

INCOMPLETE SS1s WILL BE RETURNED TO THE SENDING AGENCY TO BE COMPLETED. NO EXCEPTIONS.