## **GovDeals Firearms and Live Ammunition Policy**

GovDeals permits government agencies to sell firearms and live ammunition on its e-commerce web site. The following policy governs both he sellers and buyers of these items.

## Seller Governance:

Government agencies must comply with the following to sell firearms and live ammunitions.

- 1. If the seller does not have an employee or contractor that has an active FFL (Federal Firearms License) to screen buyers:
  - a. Item must be listed in the restricted category 'Firearms and Live Ammunition'.
  - b. This category restricts participation by FFL qualification defined in Buyer section.
  - c. Seller must verify the identity of the buyer prior to conveying firearms or live ammunition to the buyer. The following forms of identification are required:
    - i. Government issued identification (ID) with picture.
    - ii. Valid and current FFL matching the government issued ID.
  - d. The holder of the FFL must take possession and sign the Bill of Sale in person without exception.
- 2. If the seller has an employee or contractor that has an active FFL to screen buyers.
  - a. Seller must submit a copy of the holder's FFL and ID to GovDeals to be kept on file.
  - b. The GovDeals Client Account Manager (CAM) for the account will be responsible for performing semi-annual reviews to ensure the FFL on file is current.
  - c. The seller's representative is responsible for performing all necessary background checks and paperwork pertaining of the sale for the winning bidder.
  - d. The seller is required to keep the signed copy of the Bill of Sale.
- 3. If a client utilizes our Financial Settlement Services for buyer payments, GovDeals will require the bidder to pay via Wire Transfer as the only option.

## Buyer Governance:

The following policy applies to buyers wishing to participate in auctions listed in the restricted category 'Firearms and Live Ammunition'.

- 1. Submit a copy of their current FFL and government issued photo ID to GovDeals Bidder Services.
- 2. All information on the FFL, ID and bidder registration must match.
  - a. If the FFL is in a business name, the name of the owner of the business must be used to register the bidder's account.
    - i. GovDeals will request proof of ownership before the account is approved to bid.
- 3. GovDeals will validate these FFL using the Bureau of the Alcohol, Tobacco and Firearms software.
  - a. <a href="https://fflezcheck.atf.gov/fflezcheck/">https://fflezcheck.atf.gov/fflezcheck/</a>
- 4. Buyers winning auctions must:
  - a. Pick up items won in person.
  - b. Be in possession of their active FFL and present a matching government photo ID.
  - c. Sign a copy of the Bill of Sale.