



# Office of General Services

## Authorization of Release

To (Seller Name and Account Number): \_\_\_\_\_

I, \_\_\_\_\_, hereby authorize the release of the  
following listed items to (Agent Name & Phone Number), \_\_\_\_\_.

Please include the Certificate Number and Item Description below:

ITEM: \_\_\_\_\_

ITEM: \_\_\_\_\_

ITEM: \_\_\_\_\_

ITEM: \_\_\_\_\_

ITEM: \_\_\_\_\_

***I understand that all items are sold "As Is, Where Is" and without warranty. I acknowledge that once my authorized agent has removed items from the seller's premises, the sale is considered final and there will be no refund of monies previously paid.***

Buyer's Signature: \_\_\_\_\_ Buyer's Name (Print): \_\_\_\_\_

Title: \_\_\_\_\_ Buyer's Phone Number: \_\_\_\_\_

Date: \_\_\_\_\_

Estimated Pick Up Date and Time: \_\_\_\_\_ (Date and Time are subject to  
approval and must be confirmed with the seller at least 24 hours prior to removal of the asset.)

Authorized Agent's Signature: \_\_\_\_\_

Authorized Agent's (Print): \_\_\_\_\_

Date: \_\_\_\_\_

***\*\*Make photocopy of driver's license***